

## NORTH RANCH BENEFITS TRUST AMERITAS DENTAL - INDIVIDUAL AND FAMILY PLANS ENROLLMENT INSTRUCTIONS

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- This plan has a Focal Renewal January 1 of every year.
- This plan does not have an Open Enrollment Period. Members and/or Dependents must enroll at initial enrollment or upon a Qualifying Event only.
- This plan is available in AZ, CA, NV, and UT.
- **New enrollments must be submitted to Warner Pacific for processing before the last business day of the month prior to requested effective date.** First of the month effective dates available only.
- Complete the Application form and select ONE plan design for the entire family.
- Dependent children may remain on this plan to age 26. If the enrolling employee does not elect to cover their dependents, then dependents may not enroll later unless there is a qualifying event.
- Ameritas will waive the 12 month waiting period if you can provide proof of 12 months of prior dental coverage. Available for initial enrollees only.
- Each month's premium is required via bank draft (ACH).
- A \$5 monthly administration fee will apply to each bill.

## IMPORTANT CONTACT INFORMATION

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- **North Ranch Benefits Trust is marketed by Warner Pacific Insurance Services:**

Submit all completed New Business forms to Warner Pacific for processing:

Warner Pacific Insurance Services, Inc. – New Business  
32110 Agoura Road  
Westlake Village, CA 91361-4026  
Phone: (800) 801-2300 Fax: (818) 484-2975 Email: [CAnewbusiness@warnerpacific.com](mailto:CAnewbusiness@warnerpacific.com)

- **North Ranch Benefits Trust is administrated HealthSmart Benefits Solutions, Inc.:**

Once approved, any changes can be sent to HealthSmart directly for processing. HealthSmart handles all billing and eligibility questions:

HealthSmart Benefit Solutions, Inc.  
Phone: (800) 786-6525 Fax: (818) 351-8184 Email: [nrbt@healthsmart.com](mailto:nrbt@healthsmart.com)

- **The Carrier is Ameritas Dental:**

Contact Ameritas Dental directly for assistance with benefits, claims, locating a provider or questions about their website. Please allow 2 weeks to be loaded in to their system.

Ameritas  
P.O. Box 82520, Lincoln, NE 68501  
Customer Service Phone: (800) 487-5553  
New Claims Fax: (402) 467-7336 Other Fax: (402) 309-2580  
[www.ameritas.com](http://www.ameritas.com)