

NORTH RANCH BENEFITS TRUST VSP - INDIVIDUAL AND FAMILY PLANS ENROLLMENT INSTRUCTIONS

- This plan has a Focal Renewal January 1 of every year.
- These VSP plans are only available in one of the following States:
CA, CO, GA, IA, IL, IN, KS, MI, MN, MO, NC, NJ, NV, OH, OK, SC, TN, TX, and WV.
- **New enrollments should be submitted to Warner Pacific for processing before the end of the month prior to requested effective date.** First of the month effective dates available only.
- Complete the Application form and select ONE plan design for the entire family.
- Dependent children may remain on this plan to age 26. If the primary member does not elect to cover their dependents, then dependents may not enroll later unless there is a qualifying event.
- **The first month's premium is required via bank draft (ACH)**
- A \$5 monthly administration fee applies to each month.

IMPORTANT CONTACT INFORMATION

- **North Ranch Benefits Trust is marketed by Warner Pacific Insurance Services:**
Submit all completed New Business forms to Warner Pacific for processing:

Warner Pacific Insurance Services, Inc. – New Business
32110 Agoura Road, Westlake Village, CA 91361-4026
Phone: (800) 801-2300 Fax: (800) 609-0111
Email: CAnewbusiness@warnerpacific.com

- **North Ranch Benefits Trust is administrated HealthSmart Benefits Solutions, Inc.:**
Once approved, contact HealthSmart directly for billing and eligibility questions:

HealthSmart Benefit Solutions, Inc.
10303 E. Dry Creek Road, Suite 200, Englewood, CO 80112
Phone: (800) 786-6525 Fax: (303) 804-9490
nrbt@healthsmart.com

- **The Carrier is Vision Service Plan (VSP):**
Contact VSP directly for assistance with benefits, claims, locating a provider or questions about their website. Please allow 2 weeks to be loaded in to their system.

Vision Service Plan (VSP)
P.O. Box 997100, Sacramento, CA 95899-7100
Customer Service Phone: (800) 877-7195
www.vsp.com